

# Complaint Format to SHO of Police Station Regarding Stolen Mobile Phone

**Date:** [Date of complaint]

**To:**

The Station House Officer (SHO)

[Police Station Name]

[Police Station Address]

**Subject:** Complaint Regarding Stolen Mobile Phone

**Dear Sir/Madam,**

I am writing to file a complaint regarding the theft of my mobile phone, which occurred on [Date] at approximately [Time] in [Location].

**Details of the stolen mobile phone:**

- **Brand:** [Brand name]
- **Model:** [Model name]
- **IMEI number:** [IMEI number] (This can be found on the phone box, bill, or by dialing \*#06#)
- **Color:** [Color of the phone]
- **Any other distinguishing marks:** [Describe any unique features or accessories attached to the phone]

**Description of the incident:**

[Provide a detailed description of the incident, including:]

- The location where the phone was stolen (e.g., street, market, bus stop)
- The circumstances surrounding the theft (e.g., snatching, pickpocketing)
- Any witnesses who may have seen the incident
- Any attempts made to locate the phone yourself (e.g., calling the phone, using tracking apps)

**Request:**

I kindly request you to register a First Information Report (FIR) regarding this theft and investigate the matter thoroughly. I am willing to cooperate fully with the investigation and provide any additional information that may be helpful.

**I have attached the following documents for your reference:**

- [Copy of your ID proof]
- [Copy of the phone bill or purchase receipt (if available)]

**Thank you for your time and attention to this matter.**

**Sincerely,**

[Your Name]

[Your Contact Information]

**Note:**

- It is important to file a complaint as soon as possible after your phone is stolen.
- Keep a copy of the complaint for your records.
- You may also want to consider blocking your SIM card to prevent unauthorized use of your phone number.

This is a basic format, and you may need to modify it depending on the specific circumstances of your case. It is always advisable to consult with a lawyer if you have any questions or concerns.

**Additional Information:**

- It is important to keep a copy of this complaint for your records.
- You may also want to attach a copy of your purchase receipt or any other documentation related to the phone.
- Be sure to cooperate fully with the police investigation and provide any updates or new information as they become available.

**Disclaimer:** This is a sample format and may need to be modified based on the specific circumstances of your case. It is recommended to consult with a lawyer if you have any questions or require legal advice.